

DOWC Emergency Rules 03/24/2020

The Division of Workers' Compensation has issued Emergency Rules (attached) applicable during the state of emergency declared by the Governor due to Covid-19.

1. Notarization of claimant's signature on settlement documents is not required so long as the agreement is accompanied by a photocopy, scan, or photograph of a government issued photo ID.
2. Updated procedure for rejection of coverage.
3. Updated procedure for submission of disfigurement benefit requests.
4. Motions to close for failure to prosecute must be filed via e-mail and include an e-mail address for all parties, including represented claimants. The motions must be sent to cdle_dowc_filings@state.co.us.
5. Rule 16-3(A)(5)(c) (ATP must examine claimant within first three visits to physician's office) is suspended.
6. The seven (7) day requirement for a denial of a request for prior authorization (Rule 16-7(B)) is extended to thirty-five days for requests relating to a procedure or treatment which is currently unavailable due emergency restrictions.
7. All information submitted to the Division must be submitted via e-mail.
 - a. Only one document per e-mail is permitted.
 - b. The subject line must include: WC#, Claimant first and last name, and type of document (FAL, GAL, etc.).
 - c. The certificate of service should reflect the date of e-mail.
 - d. GAL/FAL/Petitions to Modify, Terminate, Suspend/Requests for lump sum must be addressed to: cdle_dowc_filings@state.co.us
 - e. Motions (other than a motion to close) and submission to the prehearing unit must be addressed to: cdle_dowc_prehearings@state.co.us
 - f. All other documents not specifically addressed by the emergency rule must be addressed to: cdle_workers_compensation@state.co.us
 - g. Electronic submission via mechanisms other than e-mail requires advances approval.

If you have any questions about the Emergency Rules please reach out to any Ritsema attorney. Also, if you have suggestions for additional rule changes, please forward as well. This is a continuing process and we suspect there may be additional changes.